

How to Send One-way Camper Emails




1. Log onto your account at acucamps.com (you must be logged in as yourself)
2. Select the View Itineraries option



Dashboard Hi [Name] (Logout)

My Account Dashboard

Please use the links below to navigate to where you want to go.

To view your registration, enter a roommate request, sign a medical form or send one-way emails, please select **View Itineraries**.

-  **View Itineraries**
View and manage your itineraries and registrations
-  **Register Online**
Create a registration for a new event or add to an existing one
-  **My Profile**
Modify your contact and sign-in information

-  **Make a Payment**
Make a payment on your itinerary balance
-  **Manage Guests**
Allow friends and relatives to view photos and send emails

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3. Select your camper's registration for the current year

Dashboard > Itinerary List Hi [Name] (Logout)

Click an attendee name below to continue on to the medical form, terms and conditions, roommate request and to send one-way emails.


[Redacted] **2014 July 13 - 18** **Balance: \$0.00**


Balance Due Date: 05/01/2014
Location: Abilene Christian University



Learning to Lead 2 Male


(Enrolled)

 **Make Payment**
Pay on the itinerary

 **View Statement**
View the statement


[Redacted] **2013 July 14 - 19** **Balance: \$0.00**


Balance Due Date: 05/01/2013
Location: Abilene Christian University



Learning to Lead 2 Male

(Attended)

 **Make Payment**
Pay on the itinerary

 **View Statement**
View the statement

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[View All](#)
View all itineraries from past years

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4. Choose the Send Emails option

Dashboard > Itinerary List > Registration Detail Hi [Name] (Logout)

Registration Details

Itinerary #45400

[Edit Attendee](#)

Balance: **\$0.00**

Abilene Christian University
Learning to Lead 2
07/13/2014 - 07/18/2014

Camp Services

Send Emails
Send an email to your family member

Health Form Completed 03/18/14
Manage medical information

Manage Guests
Allow viewing photos & sending emails

Roommate Request
Request to room with another attendee

Pre-Orders
View history or create a new order

Make Payment
Make a payment on this registration

View Statement
View the statement for this registration

Information

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5. Select Send an Email and follow the prompts.

Dashboard > Itinerary List > Registration Detail > Emails Hi [Name] (Logout)

Attendee Emails

One-way emails are sent to the Camp Office each night at midnight and are then printed and delivered to campers in their residence hall the following day. For example, if you send an email on Monday at 4pm, it will be delivered to your camper on Tuesday evening.

Kadesh campers receive mail Monday - Friday.

Learning to Lead & MPulse campers receive mail Monday - Thursday.
For this feature you have selected One-Way Emails (5 Pack)

Upgrade to One-Way Emails (10 Pack) for only \$4.00. [Upgrade Now](#)

There are **5** email(s) left in your email package

[Send an Email](#)

Email History

No emails have been sent to this registration.

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Emails must be entered before midnight in order to be delivered the next day. Mail is delivered at Kadesh: Monday—Friday, at MPulse & Learning to Lead: Monday—Thursday. Ex: Emails entered on Wednesday will be delivered on Thursday evening.